

# SKylight Board

Date: Monday 06 November 2023

Time : 4.30pm

Venue: Cornerstone, SHG  
Boardroom

Lead Officer: Si Welch, Director of Housing Plus

Contact: Jonny Kelly – Governance & Scrutiny Officer

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ITEM NO	ITEM	Recommendations	OFFICER
01	<b>APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST</b>		<b>JKEL</b>
02a	<b>MINUTES FROM 31 JULY 2023</b>		<b>JKEL</b>
02b	<b>ACTION MONITOR FROM 31 JULY 2023</b>		
02b(i)	appendix one		
02c	<b>NOTES FROM SKYLIGHT BOARD AWAY DAY 28 SEPTEMBER 2023</b>		<b>JKEL</b>
02d	<b>ACTION MONITOR FROM SKYLIGHT BOARD AWAY DAY 28 SEPTEMBER 2023</b>		
03	<b>SHG REPORTS FROM PREVIOUS QUARTER (ASSURANCE)</b>	That SKYlight Board raise any queries that they have in relation to any of the reports added to TeamEngine from the last quarter	<b>JKEL</b>
04	<b>AGEING IN PLACE PROJECT (PRESENTATION)</b>		<b>EH</b>
05	<b>OPTIONS APPRAISAL OF YOUR LOCAL PANTRY IN STOCKPORT (PRESENTATION)</b>		<b>TK</b>

<b>06</b>	<b>SKYLIGHT PEOPLE UPDATE (PRESENTATION)</b>		<b>DL</b>
<b>07</b>	<b>HEALTH &amp; SAFETY ANNUAL REPORT AND UPDATE (ASSURANCE)</b>	That SKYlight Board: <ul style="list-style-type: none"> <li>i. Discuss the H&amp;S update report and endorse the planned initiatives for 2023/24.</li> <li>ii. Confirm that the range of H&amp;S works and information provided is adequate to provide SKYlight Board with assurance over H&amp;S management.</li> </ul>	<b>JA/DL</b>
<b>08</b>	<b>SKYLIGHT PROGRESS AND FINANCE UPDATE (ASSURANCE)</b>	That SKYlight Board note and discuss the progress and financial position to date	<b>AMH / JKEN</b>
08a	appendix one		
08b	appendix two		
08c	appendix three		
<b>09</b>	<b>SKYLIGHT QUARTER TWO 2023-24 RISK REPORT (ASSURANCE)</b>	That SKYlight Board take assurance from the contents of the Quarter Two Risk Report	<b>SD</b>
09a	appendix one		
<b>10</b>	<b>FORWARD PLAN</b>		<b>JKEL</b>
10a	appendix one		

<b>Initial</b>	<b>Officer name</b>	<b>Job Title</b>
<b>JA</b>	Jessika Ann	Health and Safety Advisor
<b>RC</b>	Rachel Cossey	Governance Manager
<b>SD</b>	Sam Donigan	Head of Assurance
<b>AMH</b>	Anne-Marie Heil	Assistant Director – SKYlight
<b>EV</b>	Eva Holt	Head of Independent Living
<b>JKEL</b>	Jonny Kelly	Governance and Scrutiny Officer
<b>JKEN</b>	John Kennedy	Assistant Director - Corporate Finance
<b>TK</b>	Tanya King	Head of Customer Engagement & Inclusion
<b>DL</b>	Di Laming	Assistant Director of People & OD
<b>SW</b>	Si Welch	Director of Housing Plus

